

The City Manager's Weekly Report provides updates on the status of City projects, programs and services.



February 20, 2015

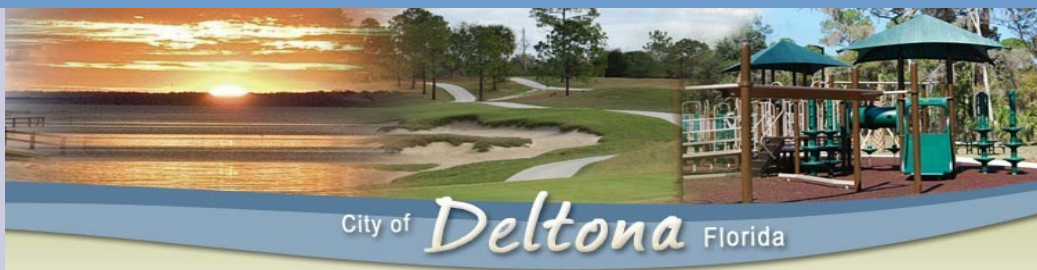
City Calendar

February:

- 23 5:30pm Commission workshop
- 24 5:30pm Sr Advisory Subcom
- 9:30am SCORE—How to Start Your Own Business
- 25 9:00am Coffee with a Cop
- 5:30pm Special Magistrate
- 28 Spruce Up Deltona

March:

- 01 Spruce Up Deltona
- 02 6:30pm Commission meeting
- 09 5:30pm Commission workshop
- 11 5:30pm Youth Advisory Subcom
- 13 10:00am DEDAB subcom Ed/Med
- 3:30pm DEDAB subcom Arts/Hist



Deltona City Manager's Weekly Report

BUILDING & ENFORCEMENT SERVICES

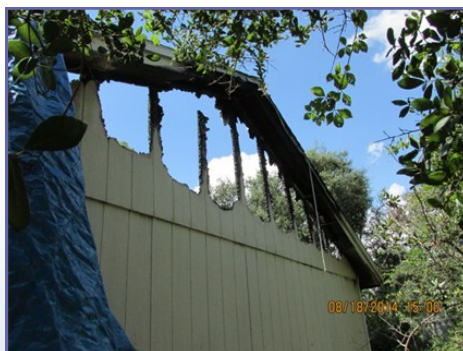
DALE BAKER, DIRECTOR

Building Services Division (Steve Roland, Assistant Director)

Building Permits issued for the week	92
Valuation of work permitted for the week	\$707,838
Building Inspections completed for the week	1,313
Fire plan review completed for the week	12
Fire Inspections completed for the week	95

Enforcement Services Division:

Requests for services this week	366
Animals impounded at the humane societies	19
Properties requiring grass to be cut by contractors	1 (\$40)
Money collected for animal tags, liens and return to owners	\$30,221
Foreclosures for this week: Deltona – 38; County – 52; Total – 90.	



(Above) Code Enforcement took the owner of a fire-damaged home on Anderson Street before the Special Magistrate for the burned-out structure. The Special Magistrate gave the owner 3 options—tear the structure down, rebuild, or be fined.

The owner chose the first option (below).



CLERKS OFFICE**JOYCE RAFTERY, CITY CLERK**

2nd Floor HR/CC Walk-In Customers	5	
Newspapers	9	(6 hours)
Public Records Requests Received	8	
Documents imaged or modified, pages	1511	
Large scale drawings imaged, pages	0	

FINANCE DEPARTMENT**BOB CLINGER, FINANCE DIRECTOR**

- ◆ Staff attended a webinar on Budgeting Basics.
- ◆ The Selection Committee met for the Southwest Volusia Community Redevelopment Area consultant selection. Tindale Oliver scored highest, but a conference call with them was scheduled regarding a revised scope of work and cost. If accepted, this firm will be hired within the next week or two, otherwise the committee will move to the next firm.
- ◆ Reviewed weekly payroll information against the employee interviews taken on the Campbell Park Pavillion construction project, to ensure compliance with the Davis Bacon and Related Acts legislation that govern Community Development Block Grant (CDBG) expenditures.

FIRE/RESCUE DEPARTMENT**MARK RHAME, FIRE CHIEF**Alarm summary

Structure fire	3
Vehicle fire	1
Wild land, grass, trash	1
Misc. Fire	0
ALS Medicals	58
BLS & Misc. Medicals	89
Hazardous Condition	4
Service Calls	16
Good Intent	24
False Alarms	14
TOTAL CALLS	21

Engineering & Inspection Services (Public Works Dept.) began the 1st of 3 days of site visits for the Deltona Fire Department at the Eastern Waste Water Treatment Facility. The purpose of the visits is for the Fire Department staff to become more familiar with the site as well as the uses/purposes of the various buildings. The visit allowed Fire Department staff to ask questions about the uses of the buildings, the types of chemicals used & stored at the facility, which buildings will be occupied, and general production questions.

Congratulations to Firefighter Charles Johnson for becoming a Lead Paramedic!

**HUMAN RESOURCES DEPARTMENT**

Processed 9 Performance Evaluations and received 18 applications for 5 posted vacancies; processed 1 FMLA request, and 1 short term disability claim; participated in 14 interviews for Utility System Technician position; scheduled 2 Fit for Duty exams; conducted an Employee Health Insurance Committee meeting.

PARKS & RECREATION DEPARTMENT**STEVE MOORE, DIRECTOR**

Attendance at the Sweetheart Italian Dinner was approximately 135.

Dewey O. Boster: Deltona Youth Soccer Spring season continues. New bleachers and benches were assembled.

Dupont Lakes: Senior Softball Leagues.

Harris Saxon Community Center: Boys & Girls Club After School Care.

Keyesville Dog Park: Wags & Whiskers, Saturday, March 14th, 9:00am.

Vann Park: Deltona Little League season continues.

Wes Crile Park: Okinawan Martial Arts for all ages; Game Changers Basketball thru March 28th.

PLANNING & DEVELOPMENT SERVICES**CHRISTOPHER BOWLEY, DIRECTOR**

- ◆ The Tractor Supply Company store in east Deltona opened this week with a great turnout. An official City ribbon-cutting ceremony was held on February 17th.
- ◆ The Halifax Crossing Preliminary Plat and Final Construction Plans are under review.
- ◆ Staff met with representatives for the Osteen Feed Store relocation and the applicant is considering detachment from the City's boundary in order to not annex into the City.
- ◆ Received the Arbor Ridge Unit 5 Final Plat application for the final phase to be developed within that subdivision. Approval of the plat will add 77 homes within Deltona.
- ◆ Coordinated with FDOT for a vault to be constructed in association with the widening of Saxon Boulevard. The vault would store water for potential reuse and connection to the existing City pump station located at the Tivoli and Wheeling intersection.
- ◆ Coordinated with the consultant selected for the Southwest Volusia Community Redevelopment Area (CRA).
- ◆ Reviewed the plan set for the Top Shelf Center Final Plat and Honest 1 Auto Care Final Site Plan. Compiled staff comments and routed to the applicant, and coordinated with the professional surveyor to review the Final Plat.
- ◆ Updated the Community Rating System (CRS) information for FEMA—and was notified that the City will receive its CRS rating on May 1st instead of October 1st!
- ◆ Attended the City Insurance Committee meeting to discuss how to lower employee insurance premiums, while providing the same level of service.
- ◆ Coordinated for Phase III of the Land Development Code Amendment package.
- ◆ Worked with the City Attorney on the OR (Office Residential) zoning amendment package.
- ◆ Met with the Community Development team on Housing Opportunities for Persons with AIDS (HOPWA) funding.
- ◆ Presented the Fernanda Place Comprehensive Plan Amendment package to the City Commission, which was approved.
- ◆ Updated the CAFR narrative for the Planning and Development Services portion.
- ◆ Met with Burton and Associates for the Comprehensive Impact Fee Study Update.

PUBLIC WORKS—DELTONA WATER**GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER****Customer Service**

DW – Lockbox	2401
Ebox	1815
Call Center calls	1836
Walk-ins/Drop Box	1433
On-line payments	1991
IVR	1070
EFT	856
Total on Disconnect List	121

PUBLIC WORKS—OPERATIONS

GERALD CHANCELLOR, DIRECTOR/CITY ENGINEER

Traffic Division:

Sign Shop: Completed 6 sign repairs; fabricated and installed 21 new street name signs plus a 30" stop sign at Covington & Glenridge.

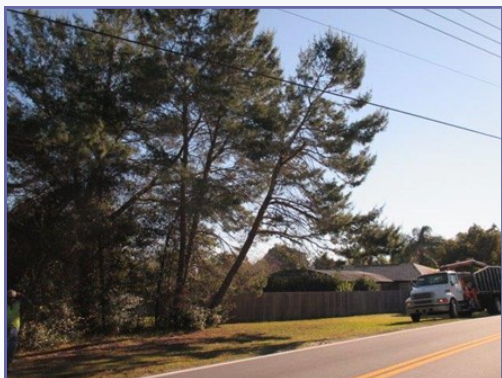
Asphalt: Repaired a 5'x7' section of road at the Riverside Condos; repaired an 8'x7' section of road at 1233 Azora.

A depression in the roadway at 1509 Seahorse St was cut out and patched. (right).



Field Operations:

Drop offs were repaired at 7 locations, and sod was installed at 21 locations.



A hazardous tree, ready to fall across the roadway, was cut and removed at 1718 Ft Smith Blvd.

Here are before and after pix of a main break that was repaired on February 2nd.



Fleet Maintenance Division:

Repairs were performed on 19 vehicles and equipment and 15 Fire Department Station checks were performed.

Stormwater Division:

Drainage improvements at Gregory Dr & Pembroke St are underway. 300ft of 15inch HDPE pipe are being installed, plus 4 new drainage structures. Two existing structures will be retrofitted, as well as swale and ground cover. This project will eliminate standing water in the roadway and swales.

A road crossing pipe on Tivoli Dr and Wheeling Avenue will also be replaced.

Per Department of Environmental Protection requirements, we have a Valve Exercise Program. Pictured to the right is the Valve Exercise machine in action. We generally use this machine 3 to 5 days a week to open and close valves in order to ensure proper functioning in the event of a main break.

**CITY MANAGER'S OFFICE**

DALE BAKER, ACTING CITY MANAGER

Public Information Office (PIO): (Lee Lopez, Public Information Officer)

Deltona TV: Produced new programming segments: "Turf, Courts & Celebrations" (Parks & Rec); "Best Friends on Four Legs" (Halifax Humane Society); "Dollars & Sense: Keep the Business Going" (Economic Development); "Stay Fit in '15" (Exercise program). Videotaped the opening day ceremonies for Deltona Little League and the "Love Your Heart" 5K Race. Did post-production for the "Deltona Holiday Recap". Met with the Bethune-Cookman intern to review her progress with the monthly program, "Bethune-Cookman University: Legacy in Motion". Live broadcast the February 16th Commission meeting and recorded for later broadcast. The TV signal was successfully launched on the internet, with the Earth Channel service.

Media Inquiries: Collecting information regarding City events for the Hometown News Spring Calendar; arranged for a tour of the Eastern Waste Water Treatment Plant for Mark Harper/Daytona News Journal; provided information regarding property tax and houses in Deltona for Al Everson/West Volusia Beacon.

Other: Coordinated with OED for the ribbon cutting ceremony for Tractor Supply Co.; produced the employee newsletter, The Pride; created posters for the "Love Your Heart" 5K Race, the Italian Sweetheart Dinner, the WagsNWhiskers event, and Coffee With a Cop; reviewing Spanish translation submissions for the City Newsletter.

Office of Economic Development (OED): (Jerry Mayes, Economic Development Manager)

- ◆ Attended the Volusia County Economic Development Q4: Year End Update meeting. Deltona's population has continued to grow and is now approaching 90,000, with a workforce of 47,000. While many Cities have experienced population and workforce outflow, Deltona has experienced a drop in unemployment, coupled with an increase in population and workforce—which speaks for very healthy growth for the City. In the 4th quarter of 2014, Deltona's unemployment rate had dropped to 5.5%—a 7.4% decrease from the 12.9% unemployment rate in the 4th quarter of 2010!
- ◆ Met with PIO staff and Bob Wilson of the Beacon newspaper, to discuss ideas for getting City events publicized better.
- ◆ Working on "informational commercials" to be used in OED solicitations. Interviews were held with Gary Heckle and Glen Garmin of Dunkin-Donuts at their new store on Howland Boulevard, as well as Victor Ramos of Bethune-Cookman University.

- ◆ OED will begin an “ad hoc” study group. Their sole focus will be the development of a commercial “Business Park” within the City.
- ◆ As City Liaison, attended the monthly meeting of the Deltona Business Alliance. This meeting is held the second Tuesday of every month, at 10:30 AM, at the EPIC Theatres. The goal of the DBA is to be a single business voice reaching out to the City, as well as being a single point of contact for the City to the business community. The DBA is planning to hold a “meet-and-greet” social at the Deltona Library on March 3rd, starting at 5:30pm. County Councilman Fred Lowry will be the guest speaker. Businesses are encouraged to attend and invitations are being sent out.
- ◆ Lee Lopez (Executive Producer of Deltona TV) and I met with Rafael Ramirez and representatives from Halifax Health regarding a television health program. A meeting with Florida Hospital Fish Memorial is being scheduled as well.

Household Hazardous Waste Collection Event

Friday, February 27 • 9 a.m. - 3 p.m.
Ormond Beach Public Works
501 N. Orchard St.

Saturday, February 28 • 9 a.m. - 3 p.m.
DeBary City Hall
16 Colomba Road

Only household hazardous waste will be accepted.
Sorry, no businesses.



Volusia County residents may bring these items for free disposal:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Solvents | <input checked="" type="checkbox"/> Pesticides | <input checked="" type="checkbox"/> Up to 10 fluorescent lamps |
| <input checked="" type="checkbox"/> Auto batteries | <input checked="" type="checkbox"/> Motor oil | <input checked="" type="checkbox"/> Other household chemicals |
| <input checked="" type="checkbox"/> Household batteries | <input checked="" type="checkbox"/> Gasoline | |
| <input checked="" type="checkbox"/> Pool chemicals | <input checked="" type="checkbox"/> Old paint | |

Please do not mix chemicals. Label if possible.

Attention, insulin users:

Drop off your used needles in approved containers for proper disposal. Containers will not be returned or replaced.

FREE YEAR-ROUND DISPOSAL:

Volusia County residents may bring their household hazardous waste to the Tomoka Landfill in Port Orange or the West Volusia Transfer Station in DeLand year-round for free disposal or exchange at the Swap Shop during normal operating hours.

Volusia.org/recycle



386-947-2952